

## **Londonderry Township Board of Supervisors**

### **Meeting Minutes**

November 7, 2011

The Londonderry Township Board of Supervisors held their regularly scheduled meeting on Monday, November 7, 2011, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

**Present:** Anna Dale, Chairwoman  
Andy Doherty, Vice-Chairman  
Daryl LeHew, Member  
Ronald Kopp, Member  
William Kametz, Member  
Steve Letavic, Township Manager  
Beth Graham, Office Manager  
Deana Corrigan, Treasurer  
Mike Johnson, Golf Course Manager  
Andrew Kenworthy, Engineer

**Absent:** Darrin Robinson, Zoning Officer; Peter Henninger, Solicitor; John Kesler, Public Works Director

### **REGULAR MEETING**

#### **Salute the Flag**

#### **V.A. Hospital Check Presentation**

The Board of Supervisors presented a check in the amount of \$4,300.00 to Doug Etter, Public Affairs and Community Relations Manager of the Lebanon V.A. Hospital. The money was raised at the 2011 Stars & Stripes Salute for the Lebanon V.A. Hospital.

#### **Citizen's Input**

None

#### **Approval of Work Session Minutes – October 3, 2011**

Mr. LeHew motioned to approve the October 3, 2011 minutes as presented, Mr. Doherty seconded. Motion approved.

#### **Manager's Report – Steve Letavic**

##### **2012 General Fund Budget**

Mr. LeHew motioned to hang the budget for the required time, Mr. Doherty seconded. Motion approved.

##### **2012 Golf Course Budget**

Mr. Kopp motioned to hang the budget for the required time, Mr. Kametz seconded. Motion approved.

#### **Newberry Road Patching**

Public Works is currently working with Arney Bros. to complete the repair of Newberry Road that Tropical Storm Lee devastated. We are tracking expenses in the hopes of being reimbursed by FEMA.

#### **Snow Equipment Preparation**

Plows & salt gear were put on the trucks in October. Equipment performed well in the snowstorm we had in October.

**Gaming Grant**

Steve Letavic and Andrew Kenworthy will be presenting the Gaming Grant Application on November 15, 2011.

**537 Plan Update**

HRG is working on the sewage update for the municipality which will take about a year to complete.

**Foxianna Road Bridge Update**

The hydrolic analysis, design and permits are currently being worked on. Costs will be tracked and submitted to FEMA in the hopes of receiving reimbursement.

**Roundtop Road Bridge Update**

Design & Permitting is complete. Bid tabulations have been submitted to the township. Property owner will bring in the signed right-of-way agreement to the township on Tuesday, Nov. 8, 2011.

**Treasurer's Report – Deana Corrigan**

**Payment of Bills**

Mrs. Corrigan requested approval to pay invoices in the amount of:

General Fund	\$132,724.88
Golf Course	\$41,020.22
Escrow	\$181.00
Liquid Fuels	\$21,111.70

Mr. Kametz motioned to approve payment of invoices as requested, Mr. Kopp seconded. Motion approved.

**Designation of Applicant Agent for PEMA**

Mr. LeHew motioned to appoint Deana Corrigan as the Applicant Agent and Steve Letavic as the Alternate Applicant Agent for PEMA, Mr. Doherty seconded. Motion approved.

**Department Reports**

**Zoning & Codes – Steve Letavic (for Darrin Robinson)**

**Doug Gellatly - Final Land Development Plan**

Mr. LeHew motioned to approve the five waivers for the Preliminary Plan, Final Erosion & Sedimentation Control Plan, Sewage Planning Module for Land Development, Final Stormwater Management Plan and the Location & Description of Survey Monuments, Mr. Kametz seconded. Motion approved.

Mr. Kopp motioned to approve the plan, Mr. LeHew seconded. Motion approved.

**Public Works – Steve Letavic**

Mr. Letavic reported the work completed in October included Public Works response to the snowstorm, repairs to roads caused by Tropical Storm Lee, replaced pipe on Cedar Street, fixed the hump on Swatara Creek Road and cleaned up the roads and debris resulting from Tropical Storm Lee.

**Golf Course**

Mike Johnson reported in October the golf course experienced 14 days of rain and 3 days of snow, greatly reducing the amount of rounds played. The Daddy-Daughter Dance was held on October 14<sup>th</sup> with 80 fathers and daughters in attendance and the Better Ball of Partners was held on October 15-16 with 68 players. For the month of November we have 5 clubhouse rentals. Currently, there are 63 outings scheduled for 2012 and 12 clubhouse rentals.

Sam Risteff has begun to winterize the irrigation system and maintenance equipment.

**Solicitors Report**

None

**EMA**

Mr. Letavic reported that he and Sam Naples will be working together next week on an after-action report pertaining to Tropical Storm Lee.

**Engineer** – Andrew Kenworthy

**Old Business**

None

**New Business**

None

**Executive Session**

Mrs. Dale adjourned the meeting for an Executive Session at 8:00pm.

The regular meeting reconvened at 8:59pm.

Mr. Doherty motioned to adjourn at 9:00pm, Mr. LeHew seconded. Motion approved.